

## **SPMT 273**

### **Sports Management Internship**

3 Credits

Community College of Baltimore County  
Common Course Outline

#### **Description**

**SPMT 273 – Sports Management Internship:** provides students with a supervised field-based experience in an approved sports facility setting where students spend 120 hours during the semester. Students produce and present a professional portfolio, updated resume, and professional cover letter.

**Pre-requisites:** Permission of the program coordinator

#### **Overall Course Objectives**

Upon completion of this course, students will be able to:

1. participate in the employment search process;
2. experience work in the field of sports management;
3. list measurable field experience learning objectives;
4. evaluate progress toward achieving listed learning objectives;
5. display appropriate workplace behaviors in a professional setting;
6. demonstrate knowledge and skill appropriate to job assignment;
7. demonstrate evidence of increased content knowledge gained through practical experience;
8. evaluate the experience in terms of their personal, educational, and career needs;
9. create a final field experience portfolio documenting the internship experience; and
10. prepare a resume that includes the experience and skills acquired during the internship.

#### **Major Topics**

- I. Development of employment skills
  - a. Verbal and non-verbal communication
  - b. Workplace professionalism
  - c. Ethical and professional behavior
  - d. Time management and organizational skills
- II. Cooperative learning environment Applied industry knowledge
  - a. Organizational responsibilities
  - b. Applied industry knowledge
- III. Collaboration in employment settings
  - a. Coordination with program director
  - b. Coordination with workplace supervisor
  - c. Cooperation with co-workers
- IV. Documenting employment experience
  - a. Faculty supervisor's on-site visit

The Common Course Outline (CCO) determines the essential nature of each course.  
For more information, see your professor's syllabus.

- b. Internship portfolio
- c. Professional resume and cover letter

### **Course Requirements**

Grading will be determined by the individual faculty member, but shall include the following, at minimum:

- Completion of 120 hours of documented internship
- Three field experience reports
- Professional cover letter
- Updated professional resume reflecting experience acquired during the internship
- One final field experience portfolio

Written assignments and research projects: Students are required to use appropriate academic resources in their research and cite sources according to the style selected by their professor.

### **Other Course Information**

This is a required course in the Sports Management program.

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