

**Associate of Arts (A.A.) in General Studies
Area of Engagement: Accelerated Learning Option
Credit for Prior Learning Workbook**

**Offered Completely Online, In Person
Or a Combination of Locations**

Introduction

This General Studies Accelerated Credit for Prior Learning (CPL) Workbook stipulates how Community College of Baltimore County (CCBC) students can accelerate completion and/or finish their program-of-study utilizing CPL. CPL course options shorten the time to graduation and reduce the overall cost of the credential.

Apart from a few of the Allied Health program-of-study majors (such as ASN-Nursing), most CCBC majors may take advantage of several CPL options as outlined within this document. Furthermore, the Associate of Arts (A.A.) General Studies declared program-of-study majors will be able to maximize the use of CPL. With careful academic planning and advising, A.A. General Studies majors may complete all but 25% of their program-of-study through CPL. The Maryland Higher Education Commission (MHEC) stipulates that 25% of a program-of-study must be completed in residency (through classroom teaching either online or in-person).

Groups of students that most benefit from the A.A. General Studies Accelerated CPL option are:

- *Students that have obtained various Industry Certifications, however for specific reasons are not going to major in the Certification related program of study (e.g., Networking, Aviation Technology, or HVAC).*
- *Students that have obtained CCBC approved and cross walked Industry Licensures but are not going to major in the related industry major (e.g., Construction Management or Allied Health Leadership).*
- *Military students or international/heritage and multilingual students that can transfer in several Military/CLEP/DSST/Cambridge/AP/IB or OPI-Language credits or lower-level elective credits that do not satisfy a particular major.*
- *Out of state/area students that bring many CPL credits, but are unable to select their related major, due to the major not being offered online (e.g., Construction Craft Professional or Automotive Technology).*

Students previously enrolled in CCBC Continuing Education courses may be eligible for a CPL fee waiver. Otherwise, courses taken through Departmental Exam or Portfolio Assessment include a fee. No other type of CPL has an associated CCBC fee. If you have further questions regarding these options or CPL fees, contact the Coordinator of Transfer and Degree

Acceleration at PriorLearning@ccbcmd.edu. Any remaining courses not awarded or earned through CPL may be taken in any sequence, online or in-person, as long as prerequisites are met.

Overview: Procedures and Accelerated Options

A student may come to CCBC with a plethora of experiences, looking to complete a credit credential. They may have gained experience (industry or life) or taken Continuing Education Workforce classes and want to advance themselves by completing a Credit Certificate or Degree in General Studies at CCBC. To begin this process, a student needs to:

1. [Apply to CCBC and declare their program-of-study](#) as the A.A. in General Studies.
2. Send official transcripts (from other higher education institutions, military experiences (JST/CCAF, etc.), official scores reports (IB, AP, CAMBRIDGE, CLEP, DSST, OPI, etc.), along with accompanying [Transfer Evaluation Request Form](#) to the Registrar's office. The student will be notified via their CCBC email as to the outcome of the [Transfer Evaluation Request](#).

Next, the student will need to contact one of the following to get started:

- General Studies Coordinator (Dr. Danielle James, djames@ccbcmd.edu),
- Coordinator of Transfer and Acceleration (Nicole Zampino, nzampino@ccbcmd.edu),
- an [Academic Advisor](#),
- or their [Workforce Program Coordinator](#).

The student will be advised if their General Education Math and English coursework is completed. If not, they will either take the placement test at CCBC or use CPL to complete this General Education Requirement. CPL options are listed on page 3 of this document for Math and English. General Education Math and English coursework must be finalized within the first two semesters at CCBC.

The Academic Coordinator, CPL Coordinator, or Academic Advisor and the student will review the requirements, steps, and options to complete the Accelerated degree step-by-step.

Types of CPL and Procedures

In-depth procedures for receiving CPL credits can be found online in the [CCBC Credit for Prior Learning Assessment Guidebook](#). Likewise, all current CPL options, along with approved CCBC courses, and any requirements for those courses are listed on the [CCBC CPL webpages](#).

Example of overall techniques to follow and website links to guide you through the process:

General Studies A.A.

Courses Needed for This Program

General Education Requirements: 9 Credit(s)

General Education Requirements	Credits (9 total)	Prerequisites	CPL Options
CMNS 101	3	n/a	n/a
ENGL 101	3	n/a	AP, Cambridge, CLEP, DSST or IB
*ENGL 102	3	ENGL 101, CLEP or DSST	AP, Cambridge or IB

A. General Education Electives 27-29 Credit(s):

Choose courses in each category from the list of approved General Education Courses.

*One General Education course must be a Diversity course. Arts and Humanities, Information Technology, Social and Behavioral Sciences, and Wellness and Health have [Diversity-Approved course offerings](#).

Please note: Students must have at least 60 credits for an associate degree. Students who choose to take 3 credits of Mathematics and 7 credits of Biological and Physical Sciences, rather than 4 and 8, may need to take an additional class in order to reach at least 60 credits.

General Education Electives 27-29 Credit(s)	Examples of General Education Electives	Prerequisites	CPL Options
Arts and Humanities 3 Credit(s).	WLSP 101*	n/a	AP, Cambridge, CLEP, IB, OPI
Biological and Physical Sciences (from 2 different disciplines or 2-course sequence, 1 with a lab) 3-4 Credit(s).	ENVS 101	n/a	AP, DSST, IB
Biological and Physical Sciences (from 2 different disciplines or 2-course sequence, 1 with a lab) 4 Credit(s).	BIOL 110	n/a	AP, Cambridge, IB
Information Technology 3 Credit(s).	CSIT 101	n/a	Cambridge, CLEP, DSST
Mathematics 3-4 Credit(s).	MATH 153	n/a	AP, Cambridge, DSST
Social and Behavioral Sciences (choose two 3-credit courses) 3 Credit(s).	PSYC 101	n/a	AP, Cambridge, CLEP or IB
Social and Behavioral Sciences (choose two 3-credit courses) 3 Credit(s).	HIST 116	n/a	AP or IB
Wellness and Health 3 Credit(s).	HLTH 101	n/a	DSST

Program Requirements and Electives - 24-26 Credit(s)

Area of Engagement: Accelerated Learning Option

Area of Engagement Courses are recommended courses designed to give students the opportunity to explore program and career options. Most of these courses fulfill General Education requirements and can be used to satisfy requirements for other majors.

The purpose of the Accelerated Learning Option Area of Engagement is:

1. To minimize time and price point to degree obtainment,
2. Provide an online option for students unable to complete an otherwise articulated major that is only offered in person (e.g., Construction Craft Professional), and/or
3. For students looking to complete an accelerated degree for workforce entrance or advancement.

Depending on the General Education electives completed, more than 24 credits of electives may be needed to reach a minimum of 60 credits for the degree.

Examples of how CPL can be applied as the Accelerated Learning Option A.A. General Studies Area of Engagement:

1. Block Industry Licensure, Certificates, and Apprenticeships can be articulated.

These are not all inclusive, but shared to give an idea of how the Online AA Degree Program works.

Below is a list of current participating registered construction trade apprenticeship programs with CCBC, but any registered construction craft apprenticeship program may be considered. (contact the Office of Transfer and Degree Acceleration: PriorLearning@ccbcmd.edu for next steps).

- Associated Builders and Contractors, Greater Baltimore (4-year program)
- Baltimore Electricians, JATC Local Union #24 (5-year program)
- Heat and Frost Insulators and Asbestos Workers Local #24 (4-year program)
- Independent Electrical Contractors (4-year program)
- Ironworkers Local Union 5 (4-year program)
- Eastern Atlantic States Carpenters Technical Centers (4-year program)
- Mid-Atlantic Carpenters Training Center (4-year program)
- Operating Engineers Local Union #37 (3-year program)
- Plumbers & Steamfitters Local Union #486 (5-year program)
- Sheet Metal Workers Local Union #100 (5-year program)

Apprentice Articulated Classes:

A.A. General Studies CPL Options

Construction Apprenticeship Program	CCBC Course #	CCBC Course Title	Credits Awarded
3 Year Completed Journeyperson 18 credits of program electives .	CONT 102	Construction Craft II	6
	CONT 103	Construction Craft III	6
	CONT 104	Construction Craft IV	6

4 Year Completed Journeyperson . 24 credits of program electives . .	CONT 102	Construction Craft II	6
	CONT 103	Construction Craft III	6
	CONT 104	Construction Craft IV	6
	CONT 101	Construction Blueprint Reading	3
	CONT 106	Construction Materials & Methods	3

5 Year Completed Journeyperson . 30 credits of program electives . . .	CONT 102	Construction Craft II	6
	CONT 103	Construction Craft III	6
	CONT 104	Construction Craft IV	6
	CONT 105	Construction Craft V	6
	CONT 101	Construction Blueprint Reading	3
	CONT 106	Construction Materials & Methods	3

Students that complete a 4-year or 5-year apprenticeship school will have completed close to half of their degree through credit for prior learning (24-30 credits). After taking the required 15 Credits (25%) through CCBC (residency requirement), only 0-21 credits will be needed to earn 60 credits (graduation).

Students must ensure that all General Education requirements and CCBC diversity requirements are completed as well. Students may finish any remaining General Education or elective credits with alternate CPL options such as: CLEP, portfolio assessment, OPI, or departmental exams. Out-of-state students may complete their degree exclusively using CPL and online coursework. Please work with the Academic Advising office to select the correct courses. Advisors will be able to help students use Degree Works to check for any remaining completion requirements.

2. International/heritage and multilingual students can transfer in many CLEP/Cambridge/AP/IB or OPI-Language credits.

These are not all inclusive, but shared to give an idea of how the Online AA Degree Program works.

Below is an example of how a multilingual student that is fluent in Spanish and Korean, and who has intermediate Mandarin proficiency may be able to articulate their linguistic skills into the A.A. General Studies program (contact the Office of Transfer and Degree Acceleration: PriorLearning@ccbcm.edu for next steps).

Program Electives/ (or Gen Ed Arts and Humanities Awarded)	Credits awarded on CCBC Transcript	Type of CPL/ Exam Name	Notes
*WLSP 101	3 (Arts and Humanities/ Diversity)	CLEP Spanish Exam	Score of 50+ *Towards Arts and Humanities Gen Ed and Diversity
WLSP 102	3	CLEP Spanish Exam	Score of 50+
WLSP 201	3	CLEP Spanish Exam	Score of 65+
WLSP 202	3	CLEP Spanish Exam	Score of 65+
WLGN 101	3	Articulated Credit for OPI Exam	Certificate of Advanced High/Superior Level Mastery on OPI Exam in Korean
WLGN 102	3	Articulated Credit for OPI Exam	Certificate of Advanced High/Superior Level Mastery on OPI Exam in Korean
WLGN 201	3	Articulated Credit for OPI Exam	Certificate of Advanced High/Superior Level Mastery on OPI Exam in Korean
WLGN 202	3	Articulated Credit for OPI Exam	Certificate of Advanced High/Superior Level Mastery on OPI Exam in Korean
WLCH 101	3	Articulated Credit for OPI Exam	Certificate of Novice High/Intermediate Level Mastery on OPI Exam in Chinese – Mandarin
WLCH 102	3	Articulated Credit for OPI Exam	Certificate of Novice High/Intermediate Level Mastery on OPI Exam in Chinese – Mandarin
Total language credits toward Gen Ed/Diversity: 3 . Total language credits towards electives: 27 <i>(students will need around 1-2 more classes to graduate)</i> . <i>Total language credits brought in for CPL options: 30</i> .			

- Students who hold various Industry Certifications (such as Networking, Aviation Technology, or HVAC) and who, for specific reasons, are not going to major in the Certification related program of study may articulate their knowledge and skills.

These are not all inclusive, but shared to give an idea of how the Online AA Degree Program works.

A.A. General Studies CPL Options

Below is an example of how a student's IT and Machining skills may articulate into their A.A. General Studies program (contact the Office of Transfer and Degree Acceleration: PriorLearning@ccbcmd.edu for next steps).

Program Requirement	Credits	Type of CPL
CAMM 111	3	Articulated Certificate: NIMS Measurement, Materials and Safety
CAMM 112	4	Articulated Certificate: NIMS Job Planning Benchmark & Layout
CAMM 101, 252	6	Articulated Certificate: NIMS CNC Milling Programming Setup & Operations
DCOM 202 & 203	8	Articulated Certificate: IT MCSA Pearson
DCOM 141, 235	8	Articulated Certificate: IT CompTia A+
Total Articulated credits towards electives: 29	<i>(students will need around 1-2 more classes to graduate)</i>	.

Upon successful completion of this degree, students will be able to:

1. develop an appreciation of life-long learning, embracing opportunities for learning and working in a diverse multicultural and global society for personal and professional development.
2. apply written and oral communication skills for clear expression and problem solving, employing both quantitative and qualitative reasoning in the scientific process with a focus on technological and information literacy; and
3. demonstrate the ability to analyze issues and problems from a multidisciplinary perspective with an appreciation in the arts, humanities, sciences, and math promoting critical thinking and problem-solving skills.