

MNGT 271/272/273
Management Internship
3 Credits

Community College of Baltimore County
Common Course Outline

Description

MNGT 271/272/273 – Management Internship: is a course in which students apply measurable learning objectives and evaluation of (paid or non-paid) practical field experience. 60 Hours – one credit, 120 Hours – two credits, 180 Hours – three credits. Credits awarded on the basis of total hours worked and the attainment of the learning objectives.

Pre-requisites: Completion of 12 credits in management, accounting, or economics courses. Minimum cumulative GPA of 2.5 and written approval of the program Chair.

Overall Course Objectives

Upon completion of this course, students will be able to:

1. experience valid academic learning outside of the traditional classroom;
2. explain the functions of the organization as it relates to business;
3. describe the duties of the various professional personnel in the organization;
4. develop a series of one or more special projects;
5. accomplish at least four measurable learning objectives with guidance and approval from a faculty advisor;
6. align learning objectives with tenets of the student's academic program outcomes;
7. discern ethical and non-ethical professional behaviors in the workplace;
8. demonstrate learning objectives through at least one on-site evaluation meeting with the faculty advisor;
9. demonstrate learning objectives through at least one on-site evaluation meeting with the employer supervisor; and
10. describe the contributions that they have made to the organization.

Major Topics

- I. Cooperative Learning Environment
- II. Structure of Organization
- III. Organizational Responsibilities
- IV. Personnel Responsibilities
- V. Collaboration in the Employment Setting
- VI. Coordination with Course Supervisor and Site Supervisor
- VII. Development of Employment Skills
- VIII. Ethical and Professional Behavior

Course Requirements

The Common Course Outline (CCO) determines the essential nature of each course.
For more information, see your professor's syllabus.

Grading will be determined by the individual faculty member, but shall include the following, at minimum:

- project paper and/or presentation
- evaluation by site supervisor
- internship experience portfolio

Written assignments and research projects: Students are required to use appropriate academic resources in their research and cite sources according to the style selected by their professor.

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