

## **CRJU 230**

### **Advanced Studies in Correctional Administration**

3 Credits

Community College of Baltimore County

Common Course Outline

#### **Description**

**CRJU 230 – Advanced Studies in Correctional Administration:** provides students with the opportunity to develop and evaluate policies and procedures in all parts of the correctional administration arena. Judicial decisions which impact correctional administration will be examined along with practical and operational decisions relating to correctional administration.

**Pre-requisites:** CRJU 101

#### **Overall Course Objectives**

Upon completion of this course, students will be able to:

1. apply management theories and skills to correctional institutions;
2. identify specific problems, trends, and issues in the management of corrections organizations;
3. explain the hiring, evaluation, promotional process, disciplinary proceedings, and daily supervision of personnel;
4. evaluate the appropriate intervention for administrative involvement of inmate management;
5. explain the Constitutional rights of the correctional inmate; and
6. analyze the functions of administrators in community corrections settings.

#### **Major Topics**

- I. Governing the prison
  - a. Organizational management
  - b. Leadership and innovation
  - c. Management accountability
- II. Institutional department responsibilities
  - a. Custody and security
  - b. Case management
  - c. Education and vocational training
  - d. Mental and physical health care
  - e. Records management
  - f. Facilities management
- III. Staff management issues
  - a. Personnel management
  - b. Warden responsibilities

The Common Course Outline (CCO) determines the essential nature of each course.

For more information, see your professor's syllabus.

- c. Labor relations
  - d. Corruption of prison personnel
  - e. Mentoring
  - f. Sexual misconduct between staff and inmates
  - g. Cultural competency and diversity
- IV. Inmate management issues
  - a. Discipline procedures
  - b. Special needs offenders
  - c. Protective custody inmates
  - d. Gang management in corrections
- V. Special areas of concern in correctional management
  - a. Older prisoners
  - b. AIDS and other communicable diseases
  - c. Aging correctional infrastructure
  - d. Other trends in correctional management
- VI. Law and Corrections
  - a. Constitutional rights
  - b. Prisoner access to courts
- VII. Community supervision administration
  - a. Work release issues
  - b. Parole and probation
  - c. Intermediate sanctions
  - d. Community relations

### **Course Requirements**

Grading will be determined by the individual faculty member, but shall include the following, at minimum:

- Two examinations
- One written research assignment

Written assignments and research projects: Students are required to use appropriate academic resources in their research and cite sources according to the style selected by their professor.

### **Other Course Information**

This course is an elective in the Criminal Justice Studies program, intended for individuals in the First Line Administrator Academy.

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