Common Course Outline
CRJU 140
Police Administration
3 Credits

Community College of Baltimore County

Description

CRJU 140 – 3 Credits – Police Administration explores the administration of police agencies and the management of their hierarchical components. Additionally, it examines the internal structure of the police organization and the functions that deal directly with the public.

3 Credits
Prerequisites: ACLT 052 or ACLT 053

Overall Course Objectives

Upon completion of this course the student will be able to:
1. describe the history of modern police agencies;
2. summarize basic concepts of police management;
3. evaluate organizational structures of police agencies;
4. analyze the roles of research, planning and budgeting in police administration;
5. examine the function and necessity of police vehicles and personnel equipment;
6. assess the management of police property and evidence;
7. explain the management of human resources in policing;
8. explain the administration of patrol operations;
9. examine traffic law enforcement administration;
10. describe the administration of criminal investigations; and
11. analyze the evolution of community policing.

Major Topics

   I.   History of police agencies
        a.   The evolution of the American police
        b.   The police role today
  II.   Concepts of management
        a.   Theories of management
        b.   The role of the manager
 III.   Organization of police agencies
        a.   Theory of hierarchical organization
        b.   Organizing a police agency
 IV.   Research, planning and budgeting
        a.   The research function
        b.   The planning process
        c.   Budget purpose and preparation

V. Police vehicles and personal equipment
    a. Functions of vehicles
    b. Selection, operation and maintenance of vehicles
    c. Police uniforms, protective equipment, weapons
VI. Police information systems
    a. The nature and management of information systems
    b. Information and communications technologies
    c. Police-public communications systems
VII. Police property and evidence management
    a. Property acquisition, inventory and control
    b. Control of non-police property
VIII. Management of human resources
    a. Personnel recruitment and selection
    b. Training and career development
IX. Administration of patrol operations
    a. Principles of patrol force management
    b. Automotive and nonautomotive patrols
X. Traffic law enforcement administration
    a. Functions and operation
    b. Special problems
XI. Criminal investigation
    a. Function and organization of criminal investigation units
    b. Administration of investigative operations
XII. The police and the community
    a. Community-oriented policing
    b. Community partnerships

Course Requirements

Students are required to utilize academically-appropriate sources.

Grading/Exams: Grading procedures will be determined by the individual faculty member but will include the following:
   1. At two (2) testing instruments to include examinations and/or tests.
   2. Written assignments: The individual faculty member will determine specific number of written assignments; minimum of one such assignment such as:
        -Summaries of current events and their relation to course material;
        -Research project (topics may include any subject related to the course)

Other Course Information

This course is an elective within the Criminal Justice Studies Program.

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